

## *Exec Meeting Agenda 12/03/22*

### *Review Action Points from last meeting*

Reviewed and have been actioned.

- **Inventory kit – label everything and number. After exams.**

#### **1. AGM**

- a. *Voting – online or in person?*
  - In-person – written ballot with online by post option.
- b. *Plan if we have empty roles*
  - Run empty roles at the end of the voting
  - Up to next exec if no one runs
- c. *To-dos before the meeting (handover docs, financial report etc)*
  - Everyone make theirs
  - Thomas to make Training Officer work
  - Matt to make financial report – chase up debtors
- d. *A few words from everyone for an end of year presentation at the AGM*
  - Make it club friendly
- e. *Voting in training sec at the meeting – like with competition sec the in 2020*
  - Don't need to – just need to mention it
- f. *Email Chris about the roles we are opening this year*
  - Will be done

*“The outgoing Captain, or the Vice-Captain, shall preside over the voting. Counting of votes will be done by members of the outgoing Exec, excluding the candidate, their proposers and seconders. The outgoing Vice-Captain must take minutes of the AGM” – Standing Orders 5.1.4*

*“Voting will be by secret ballot, Alternative Vote. Voting slips are to include a Re-Open Nominations (RON) option. If at the end of vote counting the vote is tied between two candidates, there will be a re-vote. If the re-vote is tied, then the candidate will be selected by a toss of a coin” 5.1.5*

#### **2. AGM Afterparty**

- a. *Checking everyone has paid*
- b. *Email for any extra people – drinks/food*
- c. *Wristbands*
  - Post about dress-code
  - Email Revs about extra people

#### **3. Stash**

- a. *Handout all rash vests and remaining hoodies*
- b. *Decision on the vat costs from the hoodie order*
  - Post on Facebook
  - Buy stash within UK in the future

Aside on money:

- Contact Matt for any costs
- More financial transparency

#### **4. Last week of Sessions**

- a. *Morning Fitness*

- b. Pool session on Tuesday?*
- Big last session of term
- c. Erg Fitness*
    - i. Make it clear how to book these sessions ready for the next exec*
- Peter to add to handover

5. *Any extra points?*

- Sort out keys
- Sort out personal kit – tell people to pick up kit. Suggestion to have all personal kit labelled.
- Scotland – waiting to hear back on cars.
- Potential changes to running trips next year.

*Thank you all so much for a great year! We've achieved a lot and built a great community, but it wouldn't have been possible without all of you 😊*