

Exec Meeting Agenda 23/11/21

1. Finance

a. Subsidising pool sessions

Should we reduce the price further – need to discuss with Matt.

Free pool session for leaders? Mainly Tuesday sessions.

b. Drivers for trips and pool – reduced price

Offer a reduced price/free depending on the exact situation.

Will talk about costs for trips depending on situation – further talk for the next point when we have Matt.

c. Budgets for trips – general budgeting process to better prepare for trips/events

i. E.g. guides set for food, transport, accommodation etc

A more effective budgeting system – build a budgeting spreadsheet. More headroom and a price before the trip that is set.

2. Kit

What kit is ours? Selling kit?

a. New kit- what we intend to buy and our budget

Decks (polo), pump?, Bungs (for GTX), Balls, Airbags

Foil blankers

Potentially a new polo ball.

Potentially new BAs.

b. Repairs for the polo boats/slaloms etc by Peter – expected costs for this

About £60 – without electric sander

3. Safety

a. Updating our club safety policy

b. Exec training session for safety (dead manning, throw lines, white water safety)

Take one pool session for this. Potentially run a WWSR course.

c. FSRT with Kelan – Start organising this

Kelan wants clearer safety regs. Hopefully he can help rewrite our current safety things.

d. Reminder than all sessions must have at least 1 throw line and first aid kit!

Knife if you have a rope. Save discussion for later.

Safety, safety, safety

4. Boat House Hygiene

- a. A big clean of the boathouse is needed! The bin needs to be emptied too.*

Empty the bins somewhere

- b. Please make sure kit is put away nice and tidy, it's been very messy lately*

Return kit to where it came from.

5. *Session Leaders*

- a. Work to make running of sessions more sustainable to prevent leader burnout*

Potentially cut sessions if needed.

- b. Training up new leaders (who already have qualifications) as co leaders/shadowing*

Procedure document – how we run things as a club

6. *Socials*

- a. Aim to have 2 more bar socials before end of term*

Ou e el poulet – next Monday

- b. Christmas meal at spags?*

Becky to decide date and book

- c. Trip to the trampoline park/ice skating for non-drinkers?*
- d. Reunion*

It is happening

7. *Media*

- a. More posts joint with welfare e.g international woman's day/trans right's day to celebrate people in kayaking*
- b. All photos to the google docs or face Sarah's wrath*

8. *Trips*

- a. Any other trips possible before end of term?*

Last minute planning

- b. Refreshers weekend for next term*

Martin to organise and plan

9. *Welfare*

- a. Responses to welfare form*

Internal exec conversations are potentially not going well in public

Safety concerns during trips

Further welfare discussions

Debriefs at the end of sessions

Coach?

10. *Any other points of discussion*

Notes:

In attendance:

Thomas, Laura, Abi, Becky, Martin, Matt (delayed), Ealish, Sarah, Peter

Notes:

See above

Points of Action for Exec:

- *Captain*
 1. Take breaks
- *Vice*
 1. Organise safety and finance meetings
 2. Make decision on last pool session of term
 3. Stash
 - 4.
- *Trip*
 1. Potential trip before end of term
 2. Refreshers trip
 3. Take breaks
- *Treasurer*
 1. Costs for new kit and repairs
- *Kit*
 1. List of kit we want to buy with exact prices to Matt
 2. Update COVID risk assessment to reflect current conditions
 3. Review risk assessments in general before safety meeting
- *Competition*
 1. Repair costs and exact items to Matt
- *Social*
 1. Announce bar social next Monday
 2. Date for Christmas dinner
- *Media*
 1. Joint welfare posts
- *Welfare*
 1. Any action points from survey