

## **Exec Meeting Agenda 23/11/21**

### **1. Finance**

#### *a. Subsidising pool sessions*

Should we reduce the price further – need to discuss with Matt.

Free pool session for leaders? Mainly Tuesday sessions.

#### *b. Drivers for trips and pool – reduced price*

Offer a reduced price/free depending on the exact situation.

Will talk about costs for trips depending on situation – further talk for the next point when we have Matt.

#### *c. Budgets for trips – general budgeting process to better prepare for trips/events*

##### *i. E.g. guides set for food, transport, accommodation etc*

A more effective budgeting system – build a budgeting spreadsheet. More headroom and a price before the trip that is set.

### **2. Kit**

What kit is ours? Selling kit?

#### *a. New kit- what we intend to buy and our budget*

Decks (polo), pump?, Bungs (for GTX), Balls, Airbags

Foil blankers

Potentially a new polo ball.

Potentially new BAs.

#### *b. Repairs for the polo boats/slaloms etc by Peter – expected costs for this*

About £60 – without electric sander

### **3. Safety**

#### *a. Updating our club safety policy*

#### *b. Exec training session for safety (dead manning, throw lines, white water safety)*

Take one pool session for this. Potentially run a WWSR course.

#### *c. FSRT with Kelan – Start organising this*

Kelan wants clearer safety regs. Hopefully he can help rewrite our current safety things.

#### *d. Reminder than all sessions must have at least 1 throw line and first aid kit!*

Knife if you have a rope. Save discussion for later.

Safety, safety, safety

### **4. Boat House Hygiene**

- a. *A big clean of the boathouse is needed! The bin needs to be emptied too.*

Empty the bins somewhere

- b. *Please make sure kit is put away nice and tidy, it's been very messy lately*

Return kit to where it came from.

#### 5. Session Leaders

- a. *Work to make running of sessions more sustainable to prevent leader burnout*

Potentially cut sessions if needed.

- b. *Training up new leaders (who already have qualifications) as co leaders/shadowing*

Procedure document – how we run things as a club

#### 6. Socials

- a. *Aim to have 2 more bar socials before end of term*

Ouseel poulet – next Monday

- b. *Christmas meal at spags?*

Becky to decide date and book

- c. *Trip to the trampoline park/ice skating for non-drinkers?*

- d. *Reunion*

It is happening

#### 7. Media

- a. *More posts joint with welfare e.g international woman's day/trans right's day to celebrate people in kayaking*

- b. *All photos to the google docs or face Sarah's wrath*

#### 8. Trips

- a. *Any other trips possible before end of term?*

Last minute planning

- b. *Refreshers weekend for next term*

Martin to organise and plan

#### 9. Welfare

- a. *Responses to welfare form*

Internal exec conversations are potentially not going well in public

Safety concerns during trips

Further welfare discussions

Debriefs at the end of sessions

Coach?

#### 10. Any other points of discussion

**Notes:**

**In attendance:**

Thomas, Laura, Abi, Becky, Martin, Matt (delayed), Ealish, Sarah, Peter

**Notes:**

See above

**Points of Action for Exec:**

- *Captain*
  1. Take breaks
- *Vice*
  1. Organise safety and finance meetings
  2. Make decision on last pool session of term
  3. Stash
  - 4.
- *Trip*
  1. Potential trip before end of term
  2. Refreshers trip
  3. Take breaks
- *Treasurer*
  1. Costs for new kit and repairs
- *Kit*
  1. List of kit we want to buy with exact prices to Matt
  2. Update COVID risk assessment to reflect current conditions
  3. Review risk assessments in general before safety meeting
- *Competition*
  1. Repair costs and exact items to Matt
- *Social*
  1. Announce bar social next Monday
  2. Date for Christmas dinner
- *Media*
  1. Joint welfare posts
- *Welfare*
  1. Any action points from survey