

Exec Meeting Notes

Friday 28/01/22

1. *Reviewing the action points from last meeting*
 - Done
2. *BUCS Slalom*
 - a. River trip this weekend, who's coming along how much are you charging?
 - b. Start taking payment for Slalom
 - c. Need to revisit accommodation, no reply to emails or my calls
 - Split mileage for costs
 - Sort accommodation
 - Take money in advance
 - No TD cars
3. *Refreshers*
 - a. Updates from Martin, is any extra support needed?
 - Group chat for Refreshers
 - Get people to pay in advance
 - Create a reserve list – Joe Duthie
4. *Yorkshire Polo League*
 - a. Finalise teams and contact people who may want to try competing in a competition.
 - b. Transport sorted?
 - c. How is polo training coming along?
 - See whose going
 - Encourage people to come to the polo sessions
 - People are enjoying the sessions this term
5. *Tom's Finance and safety meetings*
 - a. Are these happening and when?
 - i. Tom to briefly outline what he wants to discuss in these meetings
 - b. Insurance – Is this something we want to look at in the future?
 - c. Need to be soon if we want them to take effect before next exec
 - Look through risk assessments and decide how we make leaders
 - Potentially coaching
 - Empty and clear boathouse – proper inventory
 - Get a quote for insurance
6. *Kit Purchases*
 - a. Joe to order the decks as soon as they are in stock at Radical Rider
 - b.
 - c. Friends are going to buy 3 new polo boats, let's get started on that order asap
 - i. Do we pay, then they transfer us or do they make the payment?
 - Decks have been brought
 - Buy polo balls?
 - Buy bungs and screws – potentially from NE kayaks
7. *FSRT courses*
 - a. Train up some new leaders for next year. Friends group have offered to support some of these courses
 - Pay for one? Or Ben Symmonds – Nick Case to contact. Kelan potentially – First Aid.
8. *AGM*
 - a. Decide a date.
 - b. Put exec roles on the Instagram and put up an outline post
 - c. Book a room in good time as we will likely have a large turnout
 - Potentially 16th March. 28 days notice.
9. *Any additional points?*
 - Discussion of exec roles and changes to them.

- Exec descriptions on insta – Sarah.

Action points from last meeting:

Laura (Captain)

- Contact friends' group about getting funding for kit
- Send Sarah all paperwork/emails to do with the stash
- Enquire with Revs about end of term event
- Confirm with TD where we stand on our charity status
- Create erg session availability spreadsheet
- Find accommodation (Scout hut?) for Slalom – Emailed, confirmed, paid
- Email Rash vest company
- Stickers!

Tom (Vice Captain)

- Confirm cars for Slalom
- Manage Team Durham expectation for Slalom

Matt (Treasurer)

- Message previous polo chat and try to work out team for polo
- Ensure transport is sorted for polo
- Sort payment for polo to be paid in advance (£20)
- Contact boat company regarding getting 3 more polo boats – (Laura can do this if you need)
- Circulate a "pay your debts" message
- Send Sarah all paperwork/emails to do with the stash
- Be responsible for running Thursday polo training sessions with Joe for competitions

Martin (Trip Sec)

- Message Slalom chat with
 - (a) rough cost of event £35-40
 - (b) letting people know how to enter and which events
 - (c) stress the lack of actual paddling time
 - (d) Trip to Tees Barrage – now
- Confirm car and driver availability for refreshers
- Confirm river leaders for refreshers
- Take responsibility for running Wednesday afternoon with conscripted co lead and Monday fitness
- Put poll on Facebook to gauge interest in refreshers
- Send Sarah all paperwork/emails to do with the stash VAT

Joe (Kit and Safety)

- Be responsible for running Thursday polo training sessions with Matt
- Consult Matt and Laura on the funding and then buy new kit!
- Attend the Yorkshire Polo League AGM
- Circulate message in the Club and "Friends of" Facebooks about claiming kit
- Maybe encourage Tees Tigers to move their Polo boats from our boat house

Abi and Elish (Welfare)

- Abi – Keep running Saturdays

Becky (Social Sec)

- Add new people to the socials chat
- Circulate the date of our first social and start planning

Sarah (Media Sec)

- Keep spreadsheet of slalom admin up to date
- Try and work out the stash VAT mess
- Create club calendar

Everyone

- Message Sarah any notices you want in the newsletter
- Record LFTs at every session you are in