

Exec Meeting Notes

Friday 28/01/22

1. *Reviewing the action points from last meeting*
 - Done
2. *BUCS Slalom*
 - a. *River trip this weekend, who's coming along how much are you charging?*
 - b. *Start taking payment for Slalom*
 - c. *Need to revisit accommodation, no reply to emails or my calls*
 - Split mileage for costs
 - Sort accommodation
 - Take money in advance
 - No TD cars
3. *Refreshers*
 - a. *Updates from Martin, is any extra support needed?*
 - Group chat for Refreshers
 - Get people to pay in advance
 - Create a reserve list – Joe Duthie
4. *Yorkshire Polo League*
 - a. *Finalise teams and contact people who may want to try competing in a competition.*
 - b. *Transport sorted?*
 - c. *How is polo training coming along?*
 - See whose going
 - Encourage people to come to the polo sessions
 - People are enjoying the sessions this term
5. *Tom's Finance and safety meetings*
 - a. *Are these happening and when?*
 - i. *Tom to briefly outline what he wants to discuss in these meetings*
 - b. *Insurance – Is this something we want to look at in the future?*
 - c. *Need to be soon if we want them to take effect before next exec*
 - Look through risk assessments and decide how we make leaders
 - Potentially coaching
 - Empty and clear boathouse – proper inventory
 - Get a quote for insurance
6. *Kit Purchases*
 - a. *Joe to order the decks as soon as they are in stock at Radical Rider*
 - b.
 - c. *Friends are going to buy 3 new polo boats, let's get started on that order asap*
 - i. *Do we pay, then they transfer us or do they make the payment?*
 - Decks have been brought
 - Buy polo balls?
 - Buy bungs and screws – potentially from NE kayaks
7. *FSRT courses*
 - a. *Train up some new leaders for next year. Friends group have offered to support some of these courses*
 - Pay for one? Or Ben Symmonds – Nick Case to contact. Kelan potentially – First Aid.
8. *AGM*
 - a. *Decide a date.*
 - b. *Put exec roles on the Instagram and put up an outline post*
 - c. *Book a room in good time as we will likely have a large turnout*
 - Potentially 16th March. 28 days notice.
9. *Any additional points?*
 - Discussion of exec roles and changes to them.

- Exec descriptions on insta – Sarah.

Action points from last meeting:

Laura (Captain)

- ~~Contact friends' group about getting funding for kit~~
- ~~Send Sarah all paperwork/emails to do with the stash~~
- ~~Enquire with Revs about end of term event~~
- Confirm with TD where we stand on our charity status
- ~~Create erg session availability spreadsheet~~
- Find accommodation (Scout hut?) for Slalom – Emailed, confirmed, paid
- Email Rash vest company
- Stickers!

Tom (Vice Captain)

- ~~Confirm cars for Slalom~~
- ~~Manage Team Durham expectation for Slalom~~

Matt (Treasurer)

- Message previous polo chat and try to work out team for polo
- ~~Ensure transport is sorted for polo~~
- Sort payment for polo to be paid in advance (£20)
- Contact boat company regarding getting 3 more polo boats – (Laura can do this if you need)
- Circulate a “pay your debts” message
- Send Sarah all paperwork/emails to do with the stash
- ~~Be responsible for running Thursday polo training sessions with Joe for competitions~~

Martin (Trip Sec)

- ~~Message Slalom chat with~~
 - ~~(a) rough cost of event £35-40~~
 - ~~(b) letting people know how to enter and which events~~
 - ~~(c) stress the lack of actual paddling time~~
 - ~~(d) Trip to Tees Barrage – now~~
- Confirm car and driver availability for refreshers
- Confirm river leaders for refreshers
- Take responsibility for running Wednesday afternoon with conscripted co-lead and Monday fitness
- Put poll on Facebook to gauge interest in refreshers
- ~~Send Sarah all paperwork/emails to do with the stash VAT~~

Joe (Kit and Safety)

- ~~Be responsible for running Thursday polo training sessions with Matt~~
- ~~Consult Matt and Laura on the funding and then buy new kit!~~
- ~~Attend the Yorkshire Polo League AGM~~
- Circulate message in the Club and “Friends of” Facebooks about claiming kit
- ~~Maybe encourage Tees Tigers to move their Polo boats from our boat house~~

Abi and Ealish (Welfare)

- ~~Abi – Keep running Saturdays~~

Becky (Social Sec)

- ~~Add new people to the socials chat~~
- ~~Circulate the date of our first social and start planning~~

Sarah (Media Sec)

- ~~Keep spreadsheet of slalom admin up to date~~
- ~~Try and work out the stash VAT mess~~
- ~~Create club calendar~~

Everyone

- ~~Message Sarah any notices you want in the newsletter~~
- ~~Record LFTs at every session you are in~~