

## Exec Meeting Minutes 23/06/2020

- Lucy Morgan
- Laura Gibbs
- Martin Murphy
- Thomas Simpson
- Rebecca Clarke
- Lara Halici
- Iona Nixon
- Grace Muir
- George Padolsey
- Elenor Kettle
- Abigale Allen
- Mark Ledger

### 1. Update: What has happened since March?

#### I. Team Durham Communication

Limited information and updates from Team Durham, meeting expected in July period once more information has been passed on. *Lucy Morgan delegated to try and make more contact with them about freshers' week and what to expect next year.*

#### II. Coach Situation

Mark ledger will be carrying on as a club coach. *He will be emailing Team Durham about making this official and checking whether they have him down as staying on as a coach.*

### 2. Honorary Membership

- George Padolsey has been given honorary membership to the club, there we no voters against this decision 😊

### 3. Exec stash and other stash

#### I. Rashies

The rash vests will be delivered to George's house in Durham and the option was given to collect them from him in person or from the boat house. Delivery is about the 10<sup>th</sup> July. There is still unclaimed stash in the boathouse, maybe try to chase some people up on this? *Lucy to add this to the weekly email update so people are aware of this and to tell club members to contact George if they want to collect them from him directly.*

#### II. Stickers

They was a noticeable interest in producing more stickers for the club and to make them official stash. Consider ordering them in bulk in September based on the interest shown via an Instagram poll. To be ordered at the same time as the beanies

### III. Exec Stash

Some interest in getting some exec stash, but the cost is a big factor to consider. T shirts with names and roles was an option, *Laura to look more into this and come up with some designs ready for the next meeting*. Tom Simpson suggested looking at leaver's hoodie websites and it was also suggested to see about get a sponsorship to lower the price.

The group decided it was better to redistribute rather than cut more for security reasons.

## 4. Keys

There are about 11 keys in circulation among members of the club, as Callum and Molly will be leaving the club this year, their clubs need to be redistributed. A note was made to contact Lucy if you would like a set of keys over the summer, a pair might be posted to Laura. Otherwise, they will be properly distributed in September. *Lucy to contact Molly and Callum about posting the keys back.*

## 5. Finances

### I. Debt Repayment

Grace to chase up people about debt repayments, especially if over £50. Discussed to implement a deposit process for big trips so the club is not out of pocket, this also helps people keep on top of their payments. It was discussed to warn members not to come on trips if they have a lot to pay back to the club, maybe tell members not to come on to weekly sessions if they are above £50 in debt? Overall, the club accounts are in very good shape.

## 6. Summer to dos

### I. Website Update

Considered adding a fresher's page to make it more fresher friendly, show potential members what we get up to and what there is to do. Update and complete the exec bios on the website, *Lara Halici to update this as media sec.*

Maybe upload the freshers pack made by Anna to the page. If any members of the group had ideas, they are to come up with a design and contact George. Discussed to replace the news feed with direct updates from Facebook, so members can see all recent posts. An idea was brought up to colour code the sessions so that the big trips stand out more and are not hidden by the weekly sessions; maybe pin them at the top of the feed. Tom Simpson suggested adding a page with a general calendar of events.

*Tom Simpson and George to research and put together a design for a new update ready for the next meeting, working together with the media sec.*

II. Freshers prep

Lucy emailed the leisure centre about pool usage and it seems unlikely that the club will have access to the pools next year, but it is still a possibility.

An FSRT and Instructor course is on offer for those willing to complete it (highly recommended), anyone interested to contact Lucy. Will most likely go ahead in late August depending on interest and will be free except for travel and certificates. *Lucy to check with course leader how many people he is willing to take on for the course.*

III. September Trip?

If possible, a 3-4 day paddling trip to either Scotland or Wales (yayyy), all depends on the social distancing rules as to whether it can go ahead. There seemed to be a lot of interest in this.

7. **Next Meeting**

- I. Next meeting to be as soon as we get more information from Team Durham about what is happening next year. Expected to be in July.

8. **Other**

- I. *Laura to contact friends of Durham Canoe club introducing herself as the new vice-captain and update them on our new exec.* Lucy will add her to the Facebook page 😊
- II. A small group needs to be put together to discuss back up plans about next year, a plan A assuming everything is like normal and a plan B for if things do not go back to normal at all.
- III. *Lara, Iona, and Abby to look at creating new leaflets for the freshers. George will pass on information and the old leaflets.*
- IV. Points to consider for the next meeting: Price of membership. Possible loss of club money as the club will not be able to host BUCS this year due to Covid-19.

**Action Points:**

- *Lucy Morgan delegated to try and make more contact with them about freshers' week and what to expect next year.*
- *Mark Ledger to email Team Durham about making his coaching position official and checking whether they have him down as staying on as our coach.*
- *Lucy to add this to the weekly email update so people are aware of this and to tell club members to contact George if they want to collect them from him directly.*
- *Laura to look more into this and come up with some designs ready for the next meeting*
- *Lucy to contact Molly and Callum about posting the keys back.*
- *Lara Halici to update exec bios as media sec*
- *Tom Simpson and George to research and put together a design for a new update ready for the next meeting, working together with the media sec.*
- *Lucy to check with course leader how many people he is willing to take on for the course.*
- *Laura to contact friends of Durham Canoe club introducing herself as the new vice-captain and update them on our new exec.*
- *Lara, Iona, and Abby to look at creating new leaflets for the freshers. George will pass on information and the old leaflets.*